

Avendelle Assisted Living

by Majestic Residences

AT PICARDY POINT · 1902 TALLOWAY DRIVE, CARY, NC 27511

HONEST ♦ OBSERVANT ♦ MEMORABLE ♦ EMPATHETIC

APPLICATION FOR EMPLOYMENT

Employment Application

Join Our Resident Ambassador Team

Thank you for your interest in joining Avendelle Assisted Living at Picardy Point. We are a small, family-style home where every Resident Ambassador makes a direct difference in our residents' lives. Please complete this application fully and truthfully. We are an Equal Opportunity Employer.

POSITION APPLIED FOR & AVAILABILITY

Personal Care Aide (PCA) Certified Nursing Assistant (CNA) Medication Technician (Med Tech)
Supervisor In Charge (SIC) Activity Director Administrator

DATE OF APPLICATION

DATE AVAILABLE TO START

DESIRED PAY RATE

EMPLOYMENT TYPE DESIRED: Full-Time Part-Time PRN / As-Needed

SHIFTS AVAILABLE (CHECK ALL THAT APPLY): Days Evenings Nights / Overnight Weekends Holidays

APPLICANT INFORMATION

LAST NAME

FIRST NAME

M.I.

STREET ADDRESS

APT #

CITY

STATE

ZIP

HOME / CELL PHONE

EMAIL ADDRESS

EMERGENCY CONTACT — NAME

EMERGENCY CONTACT — PHONE

ARE YOU 18 YEARS OF AGE OR OLDER? Yes No

LEGALLY AUTHORIZED TO WORK IN THE U.S.? Yes No

DO YOU HAVE RELIABLE TRANSPORTATION TO CARY, NC 27511? Yes No

CERTIFICATIONS, CREDENTIALS & HEALTH REQUIREMENTS

CREDENTIAL	HAVE IT?	CERTIFICATE / REGISTRY #	EXPIRATION DATE
NC 80-Hour Personal Care Aide (PCA)	Yes No	_____	_____
NC Nurse Aide I (CNA) — Registry Listing	Yes No	_____	_____
Medication Aide / Med Tech Training	Yes No	_____	_____
CPR / First Aid	Yes No	_____	_____
Negative TB Test / Screening	Yes No	_____	_____

MEDICATION TECHNICIAN APPLICANTS ONLY — COMPLETE THIS SECTION

I am applying as a: PCA-MedTech (PCA + approved med aide training) CNA-MedTech (CNA/NA I + approved med aide training)

MED AIDE TRAINING PROGRAM & DATE COMPLETED

YEARS OF MEDICATION-PASS EXPERIENCE

EDUCATION & TRAINING

SCHOOL / PROGRAM	LOCATION	GRADUATED / DIPLOMA?	DEGREE / CERT
_____	_____	Yes No	_____
_____	_____	Yes No	_____

EMPLOYMENT HISTORY

List your most recent employers first, starting with your current or last position. Include all care-related experience.

EMPLOYER	POSITION / TITLE	FROM (MO/YR)	TO (MO/YR)	ENDING PAY

SUPERVISOR NAME & PHONE REASON FOR LEAVING MAY WE CONTACT? Yes No

EMPLOYER	POSITION / TITLE	FROM (MO/YR)	TO (MO/YR)	ENDING PAY

SUPERVISOR NAME & PHONE REASON FOR LEAVING MAY WE CONTACT? Yes No

EMPLOYER	POSITION / TITLE	FROM (MO/YR)	TO (MO/YR)	ENDING PAY

SUPERVISOR NAME & PHONE REASON FOR LEAVING MAY WE CONTACT? Yes No

EXPLAIN ANY GAPS IN EMPLOYMENT

PROFESSIONAL REFERENCES

Please list two references who are not relatives (former supervisors preferred).

NAME	RELATIONSHIP	PHONE	YEARS KNOWN

BACKGROUND & REGISTRY SCREENING

REQUIRED FOR FAMILY CARE HOME EMPLOYMENT (NC 10A NCAC 13G)

Employment is contingent upon satisfactory results of a criminal background check and a check of the NC Health Care Personnel Registry (HCPR) and Nurse Aide Registry, along with required health screening.

Have you ever been listed on the NC HCPR or Nurse Aide Registry with a finding of abuse, neglect, or misappropriation? Yes No

Have you ever been convicted of a crime other than a minor traffic violation? Yes No (A conviction does not automatically disqualify you.)

IF YES TO EITHER, PLEASE EXPLAIN

VOLUNTARY SELF-IDENTIFICATION (OPTIONAL)

Avendelle Assisted Living at Picardy Point is an Equal Opportunity Employer. This information is voluntary, kept separate from your application, and will not be used in any hiring decision. Declining to answer will not subject you to any adverse treatment.

GENDER: Female Male Prefer not to answer

RACE / ETHNICITY (OPTIONAL): _____ Prefer not to answer

APPLICANT CERTIFICATION & SIGNATURE

By signing below, I certify that the information provided on this application is true, complete, and correct to the best of my knowledge. I understand that any false statement, omission, or misrepresentation may result in the rejection of my application or, if hired, in termination of employment at any time.

I authorize Avendelle Assisted Living at Picardy Point to contact the employers, schools, and references listed, and to verify all information provided. I authorize a criminal background check and checks of the NC Health Care Personnel Registry and Nurse Aide Registry, and I consent to required health screening (including TB) and, where applicable, drug screening as a condition of employment.

I understand that, if hired, my employment is at-will, meaning either I or the employer may end the employment relationship at any time, with or without cause or notice. I acknowledge that this application is not a contract of employment.

I understand and agree to the call-out policy: all call-outs must be made by phone to the Administrator directly. A texted call-out is treated as a no-call/no-show.

APPLICANT SIGNATURE

DATE

APPLICANT PRINTED NAME

FOR OFFICE USE ONLY

RECEIVED BY

DATE RECEIVED

INTERVIEW DATE

DISPOSITION (HIRED / NOT HIRED / PENDING)

ADMINISTRATOR INITIALS

More Than Care. A True Sense of H.O.M.E.

WELCOME H.O.M.E. TO AGELESS POSSIBILITIES